

11/4/2019 PTO Board Meeting Minutes

Attendees: David Barnaba, David Xiong, Mace Xiong, Danielle Mitchell, Lauren Antinucci, Crystal (parent), McKenzie Danley, Pia Holmes, Andrew Whedbee, Christopher Smith, Allison Hopkins, Beth Pickler, Betheny Lymburner, Jerry Cook, Jessica Cochran, Janelle Patterson, Chris Kopp, Brittany Gloer

Old Business

1. Budget Update
 - A. Major payments issued this month: Boosterthon, Boosterthon T-shirts, Insurance
 - B. Current balance: \$24,436.41
2. Boosterthon Success
 - A. \$96.95% pledge collection
 - B. Total school earnings: \$24,805.03
 - C. 33 states represented & 3 countries
 - D. 4 donations were matched by people's companies
 - E. Feedback for Boosterthon for following years: helping other parents understand
 - F. Administration is still in discussion to determine how to disperse \$24k (dispersement amounts still adjustable depending on priority and needs)
 - a. Guided reading room refresh
 - b. Stem tubs (grades K-5) \$5,000
 - c. Robotics expansion (grades 3-5) \$5,500
 - d. Club expansion \$2,250 Student Council (grades 4-5), Spring Sports Club (grades 2-5), Good News (grades 1-5)
 - e. PBIS Boost \$2,500
 - f. Teacher/student exemplary recognition program \$1,000
 - g. Digital resources expansion \$5,000
 - G. Teacher Incentives (Allison H will continue to coordinate with Anna from Boosterthon to determine pledge winners as possible)
 - a. Duty free lunch (date TBD): 1st graders (Betheny Lymburner will seek 5-6 volunteers & coordinate with staff to train volunteers)
 - b. Boosterthon gift card awards: David Barnaba, Danielle Mitchell, Lauren Antinucci, McKenzie Danley, Jessica Cochran, Janelle Patterson
 - c. Jeans Day (50% of classroom registered for Boosterthon)
 1. Teachers will get a pass to use any day they choose
 - d. Ice Cream Truck Reward for all teachers
 1. 12/10 after school during staff meeting
 - H. Family Fun Night (only Kindergarten grade level has a selected event venue at this time)
 - a. Kindergarten: 11/19 @ Chic Fil A Harrisburg
 - b. 1st grade: 12/12 (still awaiting confirmation)

New Business

1. PTO Attendees voted to approve purchase of website for the first two years
 - A. Benefits: streamline donation collection, communications, calendars/events/event reminders, registration, forms (volunteer & vendors), pertinent links, community partners affiliation programs
 - B. Currently secured PSRESPTO.com
 - C. Fee web hosting \$167/first year, \$267/subsequent years
2. PTO Approved Boosterthon Renewal for Fall 2020 school year
 - A. Event date: October 13-22, 2020
 - B. 55% PSRES / Boosterthon 45%
 - C. Sports News Anchor Theme
3. Funding / Reimbursement Requests
 - A. PTO Approved two employee-only school buses for Speedway Christmas transportation on 12/5 (\$175/bus, 2 buses, \$350 total)

- B. PTO Approved Swag Field Trip T-shirts for 27 kids for 11/13 (if they've already ordered, PTO approved \$228.98)
 - C. PTO Approved \$4815 toward new walk-in talkies / 3 year warranty / service included
 - D. PTO Approved \$30 for Harlan's Young Author Celebration for snacks and drinks
 - E. PTO Approved \$1126.93 for 1st Grade Scholastic News & Science Spin for 152 students/8 classes
 - F. PTO Approved \$150 supplementary items for 5K race if needed
4. Mistletoe Madness - Saturday, 11/23
- A. Vendors & Silent Auction 8am-11am
 - B. Kindergarten December Concert Preview 9:30am
 - C. Pancake Breakfast
 - a. Cooking: TBD & considering catering)
 - b. Toppings donated
 - c. Presale form will come out once margins are determined
 - D. Vendors
 - a. 10 confirmed and paid so far (\$40/table)
 - b. Friday 11/22 - PTO volunteers will tape off the areas
 - c. Vendors will set up in the morning
 - E. Silent auction
 - a. Starting bids will be placed on all silent auction sheets
 - b. PTO will pick up silent auction items from teachers as notified
 - c. Items will need to be in by 11/20
 - d. PTO Goal: all PTO Chairs to bring in 3 silent auction items/services
 - e. Silent auction items/services request informational sheet being placed in all teachers boxes to send home with students today
 - f. Class with the most silent auction items will receive a pizza party
 - F. Santa: TBD
 - a. Rate to hire \$160/hour
 - b. 1 company willing to consider a discount: \$225/2 hours
 - G. Swag table at Mistletoe Madness
 - a. Long sleeve t-shirt preorder will also be done the same day
5. Grade Level Performances
- A. 5th Grade: Fri 11/8 9am (all veterans welcome)
 - B. 3rd Grade: 11/21 6:30pm
 - C. 2nd Grade: 12/12 6:30pm
 - D. Kindergarten: 12/13 9am
 - E. Chorus 4/30
 - F. 1st Grade: 5/8 9am
 - G. 4th Grade: 5/14 6:30pm
6. Supply Kits for 2020-2021 School Year (Allison H still continuing to look for quotes)
- A. Received 2 quotes so far
 - a. Price before 6/11: \$54/ per person (after 6/11 \$59)
 - b. Headphones/lanyards: \$12
 - c. Estimated cost for parents based on the quotes for 2nd/3rd grade: \$75
 - d. Allison H will check with supply companies to get clarification on delivery process
7. Thanksgiving Feast Monday 11/25
- A. Crystal & Betheny will coordinate volunteer list and sign up genius
 - B. Will also include Jody (Room parent coordinator) so information can be dispersed
8. Christmas Party for staff (Dec 7th or 14th) TBD
- A. Speedway Club or Riverwalk Manor or Cabarrus Country Club
 - B. Allison H see what venues are available